

TRACCIA N. 01

1. La delega delle funzioni di anagrafe e di stato civile: differenze, possibili destinatari, requisiti, procedure e limiti.
2. La gestione dei sinistri attivi e passivi nell'ente locale.
3. Il candidato illustri le funzioni fondamentali del Comune ai sensi del D.Lgs. 267/2000, soffermandosi in particolare sui servizi demografici e sui rapporti tra organi politici e struttura amministrativa.

IDONEITA' LINGUA INGLESE – LETTURA E COMPRESIONE DEL TESTO

Three of the most popular books in the UK in 2026 are *The Impossible Fortune* by Richard Osman, *The Housemaid* by Freida McFadden, and *Atomic Habits* by James Clear. *The Impossible Fortune* is a detective novel that combines mystery and humor, while *The Housemaid* keeps readers interested with suspense and unexpected secrets. *Atomic Habits* is popular because it gives practical advice about improving daily routines and reaching personal goals. These books are appreciated by many readers because they are engaging, easy to read, and suitable for different interests and ages. They have also received positive reviews from critics and are often recommended in bookshops, libraries, and online reading communities.

IDONEITA' INFORMATICA

Le funzionalità e le caratteristiche dei software foglio di calcolo.

TRACCIA N. 02

1. L'aggiornamento delle liste elettorali. Revisioni semestrali e dinamiche: differenze procedurali e tempistiche.
2. Il Mercato Elettronico della Pubblica Amministrazione.
3. Il candidato esponga la disciplina della motivazione del provvedimento amministrativo, soffermandosi sulle conseguenze derivanti dalla sua omissione o insufficienza.

IDONEITA' LINGUA INGLESE – LETTURA E COMPRESIONE DEL TESTO

Healthy eating habits are very important for adults today. Many people have busy lives, so they often choose fast food, but this can be unhealthy if eaten too often. A balanced diet should include fruit, vegetables, whole grains, protein, and enough water every day. These foods help the body stay strong and give more energy for work and daily activities. It is also important to reduce sugar, salt, and processed food. Cooking at home can help people control what they eat and make healthier choices. Regular meals and portion control are also useful for maintaining a healthy weight. In addition, combining good eating habits with regular exercise improves both physical and mental health. Making small changes in daily habits can lead to a healthier and happier life for adults.

IDONEITA' INFORMATICA

Le funzionalità e le caratteristiche dei software di videoscrittura.

TRACCIA N. 03

1. La gestione del decesso, dalla redazione dell'atto di morte al permesso di seppellimento e trasporto.
2. La figura del preposto ai sensi del D.lgs. 81/2008.
3. Il candidato illustri le principali forme di controllo previste nel sistema degli enti locali, distinguendo tra controlli interni ed esterni e indicando le finalità di ciascuno.

IDONEITA' LINGUA INGLESE – LETTURA E COMPRESIONE DEL TESTO

Travelling today is easier and more accessible than in the past. Many people travel for work, study, or leisure, using planes, trains, and online booking services. Technology helps people plan trips quickly, compare prices, and find accommodation. Travelling has many benefits. It allows people to discover new places, learn about different cultures, and try new foods. It also helps to relax and reduce stress from daily life. For many adults, travelling improves communication skills and increases confidence when meeting new people. However, modern travel can sometimes be expensive and stressful. Careful planning can help avoid problems during a trip. In general, travelling is an enriching experience for many people.

IDONEITA' INFORMATICA

Il browser.

TRACCIA N. 04

1. La semplificazione anagrafica e la decertificazione.
2. La polizza di responsabilità civile nell'ente locale.
3. Il candidato illustri gli istituti della partecipazione al procedimento amministrativo previsti dalla L. 241/1990, evidenziandone finalità, modalità e limiti applicativi.

IDONEITA' LINGUA INGLESE – LETTURA E COMPRESIONE DEL TESTO

Social media plays a very important role in the daily life of adults today. Many people use platforms such as Facebook, Instagram and X to communicate, share photos, and follow news. These tools make it easy to stay in contact with friends and family, even if they live far away. Social media is also useful for work, advertising, and learning new information quickly. However, it can also have negative effects, such as spending too much time online or seeing false information. For this reason, adults should use social media carefully and responsibly. It is important to balance online time with real-life activities. When used in the right way, social media can be a helpful tool for communication, entertainment, and staying informed about the world.

IDONEITA' INFORMATICA

La firma digitale.

TRACCIA N. 05

1. Le modifiche introdotte dal D.Lgs. 36 del 28.03.2025 alla L. 91/1992.
2. La sorveglianza sanitaria nell'ente locale.
3. Il candidato esponga il ruolo e le competenze dei dirigenti e dei responsabili dei Servizi negli enti locali ai sensi del TUEL, con riferimento alla gestione dei procedimenti amministrativi e all'adozione degli atti.

IDONEITA' LINGUA INGLESE – LETTURA E COMPRESIONE DEL TESTO

Technology plays an important role in daily life today. Most people use smartphones, computers, and the internet every day for work, study, communication, and entertainment. Technology helps students learn online and find information quickly, while workers can use video calls to communicate with colleagues around the world. Social media also allows friends and families to stay connected easily. In addition, technology is useful in healthcare, transport, and online shopping. However, there are also some disadvantages. Spending too much time on devices can reduce physical activity, cause stress, and limit face-to-face communication. Privacy and cybersecurity are also important concerns in the digital world. For these reasons, it is important to use technology in a balanced and careful way. Overall, technology offers many opportunities and will continue to improve everyday life in the future.

IDONEITA' INFORMATICA

La PEC.